



Code of Conduct for Supplier

At the Takko Company, we are committed to:

- A standard of excellence in every aspect of our business and in every corner of the world
- Ethical and responsible conduct in all of our operations
- Respect for the rights of all individuals
- Respect for the environment

Consistent with the brand values we expect the same commitments to be shared by all suppliers to conduct themselves with the utmost fairness, honesty and responsibility in all aspects of their business.

We expect the same commitments to be shared by all Takko suppliers. A supplier of Takko must keep the following minimum standards:

Child Labour

Supplier does not use children for the preparation or production of Takko products. The term “child” refers to a person younger than 15, or, if higher, the local legal minimum age for employment or the age for completing compulsory education. Supplier employing young persons who do not fall within the definition of “children” will also comply with any laws and regulations applicable to such persons.

Involuntary Labour

Supplier will not use any forced or involuntary labour, whether prison, bonded, indentured or otherwise.

Coercion and Harassment

Supplier will treat each employee with dignity and respect, and will not use corporal punishment, threats of violence or other forms of physical, sexual, psychological or verbal harassment or abuse.

Non-discrimination

Supplier will not discriminate in hiring and employment practices, including salary, benefits, advancement, discipline, termination or retirement, on the basis of race, religion, age, nationality, social or ethnic origin, sexual orientation, gender, political opinion or disability.

Association

Supplier will respect the rights of employees to associate, organize and bargain collectively in a lawful and peaceful manner, without penalty or interference.

Health and Safety

Supplier will provide employees with a safe and healthy workplace in compliance with all applicable laws and regulations, ensuring at a minimum reasonable access to potable water and sanitary facilities; fire safety; and adequate lighting and ventilation. Supplier will also ensure that the same standards of health and safety are applied in any housing that they provide for employees.



Compensation

We expect suppliers to recognize that wages are essential to meeting employees' basic needs. The wages must correspond to the generally usual standards. They should be comparable with those of the trade unions or with wages agreements of other suppliers. Otherwise they must correspond the legal minimum wage agreements. Suppliers will, at a minimum, comply with all applicable wage and hour laws and regulations, including those relating to minimum wages, overtime, maximum hours, piece rates and other elements of compensation, and provide legally mandated benefits. Except in extraordinary business circumstances, suppliers will not require employees to work more than the lesser of (a) 48 hours per week and 12 hours overtime or (b) the limits on regular and overtime hours allowed by local law or, where local law does not limit the hours of work, the regular work week plus 12 hours overtime. In addition, except in extraordinary business circumstances, employees will be entitled to at least one day off in every seven-day period. Suppliers will compensate employees for overtime hours at such premium rate as is legally required or, if there is no legally prescribed premium rate, at a rate at least equal to the regular hourly compensation rate. Where local industry standards are higher than applicable legal requirements, we expect suppliers to meet the higher standard.

Publication

Suppliers will take appropriate steps to ensure that the provisions of this Code of Conduct are communicated to employees, including the prominent posting of a copy of this Code of Conduct, in the local language and in a place readily accessible to employees, at all times.

Protection of the Environment

Suppliers will comply with all applicable environmental laws and regulations.

Other Laws

Suppliers will comply with all applicable laws and regulations, including those pertaining to the manufacture, pricing, sale and distribution of merchandise. All references to "applicable laws and regulations" in this Code of Conduct include local and national codes, rules and regulations as well as applicable treaties and voluntary industry standards.

Subcontracting

Suppliers will not use subcontractors for the manufacture of Takko merchandise or components thereof without signing this Code of Conduct.

Monitoring and Compliance

Suppliers will authorize Takko and its designated agents (including third parties) to engage in monitoring activities to confirm compliance with this Code of Conduct, including unannounced on-site inspections of manufacturing facilities and employer-provided housing; reviews of books and records relating to employment matters; and private interviews with employees. Suppliers will maintain on site all documentation that may be needed to demonstrate compliance with this Code of Conduct.